

NOTICE OF INFORMATION REQUIRED IN CHILD/SPOUSAL SUPPORT PROCEEDINGS

Commonwealth of Virginia Va. Code § 20-60.3

To help you prepare for mediation, you should complete this form and bring it, along with supporting documentation, with you to your mediation orientation. If you do not resolve your issues in mediation, you will be still be required to provide the Judge the same information about yourself:

1. Your gross income. Gross income "shall mean all income from all sources, and shall include, but not be limited to, income from salaries, wages, commissions, royalties, bonuses, dividends, severance pay, pensions, interest, trust income, annuities, capital gains, social security benefits, worker's compensation benefits, disability insurance benefits, veterans' benefits, spousal support, rental income, gifts, prizes or awards. If a parent's gross income includes disability insurance benefits, it shall also include any amounts paid to or for the child who is the subject of the order and derived by the child from the parent's entitlement to disability insurance benefits." Gross income "shall not include benefits from public assistance programs as defined in Virginia Code § 63.2-100 [Temporary Assistance to Needy Families (TANF), auxiliary grants to the aged, blind and disabled, medical assistance, food stamps, energy assistance, employment services, child care and general relief], federal Supplemental Security income benefits or child support received."

Please bring with you documentation of your income, for example, last year's W-2's, or copies of your last three pay stubs or other statement of your verifiable gross monthly income, with you to mediation.

2. Your name, address and telephone number

3. The last four digits of your social security number and date of birth

4. Whether you have a driver's license and, if so, the driver's license number and state of issuance. [] none

5. Place of employment, address and telephone number of your employer

6. Information regarding any license, certificate, registration or other authorization to engage in a profession, trade, business or occupation issued by the Commonwealth of Virginia

7. Whether you can provide health care coverage for your children/spouse and, if so, who is the health care provider.

8. How much the health care coverage will cost to cover your children/spouse only.

9. The cost of employment related day care for your children and the name(s) of the day care provider. The Judge may require that you provide documentation of this.

10. Whether you pay support to another custodian for another child or children. Please have information about the amount and names and ages of other children and the name and address of the custodian available.

11. Whether you are providing actual support to other persons. If you are, bring proof of this support with you to mediation

The information you and the other parent provide is used to calculate Virginia Child Support and/or Spousal Support Guidelines. This is the same program used by the Courts.